

DEPARTMENT OF CUSTOMER SERVICES
CITY AND COUNTY OF HONOLULU

MISSION MEMORIAL BUILDING
550 SOUTH KING STREET, HONOLULU, HAWAII 96813
TELEPHONE: (808) 768-3392 FAX: (808) 768-3750
<http://www.honolulu.gov>

KIRK CALDWELL
MAYOR



SHERI T. KAJIWARA
DIRECTOR

May 27, 2014

The Honorable Ernest Y. Martin
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
CITY CLERK
C & C OF HONOLULU
2014 MAY 29 AM 10:07

Dear Chair Martin and Councilmembers:

SUBJECT: Report of Gift Valued Below \$2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued below \$2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the City Council's favorable consideration. The Department of Customer Services has taken custody of the gift. The recommendation of the Managing Director for acceptance of the gift is evidenced by her signature below.

The gift of \$1,805 (or value adjusted for actual expenses) from the Region IV, Inc., American Association of Motor Vehicle Administrators will allow the Division of Motor Vehicle, Licensing and Permits to send the Acting Licensing Administrator, Preston Ko, to attend the 2014 Region IV Conference in Vancouver, British Columbia, Canada from June 2 - 6, 2014.

Should you have any questions, please have a member of your staff contact me at 768-3392.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheri T. Kajiwar", with a long horizontal flourish extending to the right.

Sheri T. Kajiwar
Director

Attachments

APPROVED:

A handwritten signature in black ink, appearing to read "Ember Lee Shinn", with a long horizontal flourish extending to the right.

Ember Lee Shinn
Managing Director



CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

RELATING TO THE ACCEPTANCE OF A GIFT TO THE CITY FROM REGION IV, INC., AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS TO ATTEND THE 2014 REGION IV CONFERENCE IN VANCOUVER, BC, CANADA ON JUNE 2 THROUGH JUNE 6, 2014.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu provides for the acceptance of gifts to the City by the Council of the City and County of Honolulu; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City executive agencies; and

WHEREAS, the policy provides for acceptance of the gift by affirmative action by the Council;

WHEREAS, through a letter, the Director of Customer Services has submitted a request to the Council that was approved by the Managing Director for the acceptance of \$1,805 (or value adjusted for actual expenses) from Region IV, Inc., American Association of Motor Vehicle Administrators (AAMVA) for Preston Ko, Acting Licensing Administrator, that will be used toward airline tickets, lodging, meals, and conference registration for the 2014 Region IV Conference in Vancouver, BC, Canada from June 2 through June 6, 2014; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift (Exhibit A) and attached hereto; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body accepts the gift valued at \$1,805 (or value adjusted for actual expenses) from Region IV, Inc., AAMVA, that is more fully described in the above-mentioned letter from the Director of Customer Services; and

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CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that the Clerk is hereby directed to transmit certified copies of this Resolution to the Director of Customer Services, and Acting Licensing Administrator, Division of Motor Vehicle, Licensing and Permits.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers

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Region IV, Inc.**American Association of Motor Vehicle Administrators**

SHEILA PRIOR, Director
AAMVA Region IV Operations
10800 North 101st Street
Scottsdale, AZ 85260
Tel: 480.275.4584
email: sprior@aamva.org

KELLEE IRWIN, President, Region IV, Inc.
Insurance Corporation of British Columbia
151 West Esplanade
North Vancouver, BC V7M, 3H9
Tel: (604) 982-6142
email: Kellee.irwin@icbc.com

**City and County of Honolulu
Declaration of Gift**

Donor Name: Region IV American Association of Motor Vehicle Administrators

Donor Address: 10800 North 101st Street
Scottsdale, Arizona 85260

Donor Telephone No.: 480-275-4584


Statement of Ownership and/or Terms of Conveyance:

On behalf of Region IV, American Association of Motor Vehicle Administrators, we would like to donate a gift of \$1,805* to the City and County of Honolulu for use by the Division of Motor Vehicle, Licensing and Permits, Department of Customer Services to send Acting Licensing Administrator Preston Ko, to attend the Region IV Conference in Vancouver, BC, Canada from June 2 through 6, 2014.

Description of Gift and Value:

Airfare	\$625*
Lodging	\$830*
Meals	\$100*
Conference Registration	\$250

* Estimated costs

4/15/14		Sheila Prior	Director, AAMVA Region IV
<i>Date</i>	<i>Donor's Signature</i>	<i>Print Donor's Name</i>	<i>Title</i>